



American Telemedicine Association

Telenursing Special Interest Group
December 12, 2007 Meeting

Minutes

Present: Janet Grady, Cindy Leenknecht, Diane Castelli, Jordana Bernard, Rhonda Cady, Gail Gower, Jill Winters, Nina Antoniotti, Veronica Deeber, Jana Lindsey, Susan Redmon

- I. Meeting was called to order at 3:00 p.m. EDT by Jill Winters, SIG Co-Chair.
- II. Introductions
- III. Meeting Minutes from October 17, 2007
 - A. Approved.
- IV. Old Business/Goals & progress for 2007-08
 - A. Telenursing White Paper
 1. Jill Winters and Janet Grady reviewed the evolution of project to date.
 2. Historically, the earliest draft of this project was a Position Paper. This paper was submitted to the ATA Board for approval and subsequently withdrawn as telenursing has not evolved to a point in which we are ready to propose a position statement or policy.
 3. This decision process was presented to the SIG membership at the annual meeting. After discussion and a vote by the membership at the Annual Meeting it was agreed upon to revise the position paper into a tool to be used for the purpose of education and awareness to include reformatting the current paper. Thus, the purpose of the White Paper is to provide a description of telehealth nursing. It is not a policy or position statement.
 4. Revisions have been made including reformatting, eliminating repetition/redundancies, and incorporating bullet points into the body of the paper. Most of the original content was retained.

5. The Working Group will include Diane Castelli, Sharon McGonigle, Nina Antoniotti, Janet Grady, Karen Waite, Jana Lindsey, Agnes Padernal, and Jill Winters. Most of the edits/revisions on the distributed version were completed by Jill Winters and Janet Grady.
6. Jill Winters asked that members send suggestions and edits to her by 5:00 p.m., EST, on January 4, 2008. It was requested that these communications not be distributed to the listserv, as members are already inundated with e-mail. All edits/suggestions will be reviewed and the document will be revised. The Working Group will be provided an opportunity to review the revised draft and provide input.
7. Final revised draft will be distributed to the membership. Final version will be posted on the SIG website.
8. White papers do not require Board approval. Nina will report to the Board.

B. Telenursing Standards

1. Nina Antoniotti is the Chair of the Standards and Guidelines Committee, and Jill Winters is the SIG representative. Nina reported that two projects have been approved to proceed: TeleMental Health and Telenursing. These projects are typically a two year process and are being formalized. The ATA website now has forms that need to be completed and submitted for approval that address work plans and processes.
2. Teledermatology Standard is being reviewed for final approval process today. Diabetic Retinopathy Standards also are being formulated.
3. When Standards have been approved, they will be posted/published, and then become available for legal scrutiny. They provide the foundation for moving forward.

C. Clinical Guidelines

1. Cindy Leenknecht is coordinating the efforts to develop Clinical Guidelines for Telepresenting. A multidisciplinary representative work group has been assembled and will begin work in January. This process was reported at the previous meeting. It originally was intended to begin in October, however more time was needed to recruit members from other disciplines and organizations.

D. Telenursing Short Course

1. The two proposed short courses were approved. The morning course will address basic telenursing issues and the afternoon course will address advanced telenursing issues.

2. Both courses will have ANCC continuing education units offered through the University of South Florida.
3. If there are questions regarding these, please contact Jill Winters or Cindy Leenknecht.

E. Website Development/Maintenance.

1. Diane Castelli reported one conference call had been held on November 20th.
2. Goal identified: To improve ATA Telenursing SIG webpage and information.
3. A number of items were 'brain-stormed' from which eight items will be selected, based upon ability to achieve (confines of website, permissions, etc.) within short period of time. Items included were:
 - a. Telenurses using technology (digital photos) TV Clip
 - b. Telenurses using technology (digital photos)
 - c. Link accepted nursing ATA Abstracts of round table presentations, posters, and PowerPoint presentations
 - d. Clinical Articles (that do not endorse products)
 - e. Patient Testimonials
 - f. Nursing Compact – add to website
 - g. Telenursing Survey done by Mount Aloysius
 - h. Telenursing Resources – add to calendar i.e., courses, certificates, etc.
 - i. Minutes of Telenursing Conference Calls
 - j. Nursing Listserv & Specialties- "Flicker" World Map of where telenurses are located, Canada, Australia, Europe etc.
 - k. Submit Articles on Telenursing with Authors listed
 - l. Books on Telephone Triage – check Lippincott Books
 - m. Telehealth
 - n. Testimonials from nurses who do Telemedicine, job satisfaction
 - o. Calendar information on Telenursing meetings, dates, times, and phone #s, pw.
4. Next conference call scheduled for January 29th, 2008 4:00-5:00 PM EST

F. Round Tables 2008

1. "Lessons Learned: What Works in Telehealth Programs...and Why" by Cindy Leenknecht and Krisan Palmer was submitted and accepted as a Round Table presentation. The round table will supplement short course offerings to include legal/ethical issues and clinical lessons learned.

2. "Implementing Telehealth in Schools, Clinics and Correctional Facilities" by Diane Castelli also was submitted and accepted as a Round Table presentation.
3. Other accepted presentations: Janet Grady will have an oral presentation, Nina Antoniotti will have an oral and panel presentation, Cindy Leenknecht will have an oral presentation.

G. SIG Title

1. Discussion point of SIG Title addressed.
2. Choices proposed are Nursing SIG, Telenursing SIG, or Telehealth Nursing SIG. Moved and seconded to put vote to membership.
3. Jill will send draft to Jordana.
4. Jordana will forward to SIG membership with request to return votes to her by 5:00 p.m., EST, on January 4, 2008 .

H. Next Meeting

1. Agreed upon by group to meet every other month.
2. Next meeting will be February 13, 2008 (3:00 EDT). Details of the call will be sent out to the SIG. Will continue with bi-monthly meetings.

- I. Suggestions for increasing participation were discussed. Updating and expanding the webpage may be a good strategy.

V. Meeting adjourned at 4:00 p.m. EST.

Respectfully submitted,

Cindy Leenknecht (Secretary)